

Minutes of the Meeting

A faculty meeting was held on 6/3/2024 under the Chairmanship of Dr. Deepak Paliwal, Joint Director for discussing various academic issues. Following members were present during the meeting:

1. Prof. R.K. Pathak
2. Prof. V.S. Mehrotra
3. Prof. Saurabh Prakash
4. Prof. A. Nayak
5. Prof. Pinki Khana
6. Prof. P. Veeraiah
7. Dr. Deepak Shudhalwar
8. Dr. V.K. Jain
9. Dr. R. Ravichandran
10. Dr. Munesh Chandra
11. Dr. Prakash Chandra Rout
12. Dr. Vinod Kumar Yadav
13. Dr. Sangmesh Hugar
14. Dr. Pravin Mahamuni
15. Dr. Anoop Kumar
16. Dr. Rajnesh

Due to a scheduled lecture in the training programme, Dr. Pinki Khanna could not attend the meeting. Dr. Sonam Singh was on leave.

Point-wise discussions/deliberations are as under:

1. Joint Director welcomed the members and apprised the faculty about his recent visits to NCERT and the development happens. He also informed that Two programmes have been scheduled for 13 & 15 March, 2024 (Extension lecture by eminent educationist on 13th March and visit of an official from Tata Group of Institute on 15th March, 2024) and requested the HODs that their labs may be kept ready for the visitors. He also asked to prepare a display board for the labs, highlighting the major activities of the department. Dr. Jain suggested that the important printed documents of the department may be kept in archive for future references. Rest of the documents, which may be used as reference material, may be kept in the library for all. Dr. Pathak agreed with the suggestion of Dr. Jain and informed that some of the printed documents of their department have also been shifted to Garage, which can be used as reference material by the faculty.

2. Joint Director apprised the faculty that the two proposals namely – ICVET and NSS prepared by the Institute have been placed before the Director for perusal. The Director has forwarded these proposals to IRD, NCERT (Dr. Megnathan ji) and Library Head (Dr. Shipra Vaidya) for their comments/suggestions. He requested Dr. Mehrotra ji and his team to pursue these proposals and be in touch for finalizing. If needed, online meetings/discussions may be conducted for the same as it is an important assignment and is to be finalized preferably in April, 2024.
3. With regard to NISHTHA Module, JD asked the Coordinator, Dr. Pathak to plan a tour of his team and Coordinator of the Modules to CIET, New Delhi from 18 to 22 March, 2024 for finalizing the modules there itself as per their format. Dr. Pathak agreed with the proposal. However, he raised the question of availability of faculty at CIET due to the pressure of March ending. Hence, he suggested that Consultant and JPF under NISHTHA may be deputed for this work and coordinators may be connected through online, if required. In principle, JD agreed with the suggestion, however, he asked that the Coordinator may plan a tour, if necessary.
4. The work related to the development of textbooks for the 25 job roles is still going-on. For this, JD asked the faculty to complete the work in time i.e by 31st March, 2024. If needed, meetings for the same may be organized before 15th March, 2024 in consultation with Dr. Mehrotra.
5. JD informed the faculty that more videos are required for PM e-Vidya channel and asked Dr. Deepak Shudhalwar for expediting the digital content work. If needed, some local sources (technical) may be identified for video development as per need of the department. He also asked to develop other e-learning resource material with the support of NIMI (MoU). He informed that recently MoU has been signed by NCERT in this regard.
6. The Joint Director said that the Institute is preparing a 360° Developmental Action Plan. For this, HODs are requested to kindly provide their Department inputs by 15th April, 2024 to Dr. A. Nayak, who is coordinating the work . Dr. Ravichandran will provide support for finalizing the first draft of the plan.
7. The Institute has developed the Guideline document on Implementation of Hub and Spoke Model of Skilling under Samagra Shiksha. In this regard, JD asked Dr. Saurabh Prakash, who has developed this guideline, to kindly prepare the plan of implementing this model in M.P. state.

8. In the meeting, the Joint Director asked the State Coordinators to plan a visit to their respective states/UTs to study the activities/implementation status, collecting secondary data with regard to implementation status of VET in the states. He also asked them to study the status of the job roles developed by the Institute. Further, he asked them to identify 5-10 Master Trainers from the States and train them during the visit or through online mode so that these master trainers may further provide training to the teachers in their states in line with NEP 2020 and NCFSE.
9. The Joint Director suggested that a training programme for the newly recruited Faculty of PSSCIVE has to be organized to orient them with the functioning of the NCERT and PSSCIVE. For this, he asked Dr. Mehrotra and Dr. Khanna to plan the programme in the month of April, 2024.
10. As the procurement process under "Equipment & Furniture" for 2023-24 is going-on particularly for the department labs, he emphasized that maximum utilization of the allocated funds may be made for updation of lab (US+SO+HOD).
11. The Joint Director insisted that there is a need for continuous interaction of the faculty members of the Institute with the DMS faculty and students, preferably regarding exchange of resource/teaching materials twice in a week. He asked the new faculty to visit DMS and interact with the DMS faculty and students.
12. During 2023-24, the feedback of the participants of the training programmes were taken as per the developed format of the institute. In this regard, the Joint Director asked the coordinators of the training programmes to study and analyze the feedback received for better implementation of VET in states.
13. Regarding the Institute's website, Dr. Deepak Shudhalwar informed the gathering that some new updates and modifications have been made in the website. Hence, all are requested to visit the website and suggest if any addition/deletion is required. In this regard, JD asked for documentation work of the website and directed to complete the work by 31st March, 2024.
14. The Joint Director asked the faculty members to finalize the topics of the sessions for training programmes for the year 2024-25 in line with NEP 2020 and NCFSE by 30th April, 2024.
15. All the HODs were requested to submit the status of the staff to be engaged under PAC/PAB in their department with justification. This may be submitted by 7th April, 2024.

16. During discussion, it was emphasized for updating the Institute library with the latest reference materials. Dr. Rajneesh informed that recently 2-3 meetings were organized by the NCERT for procurement and budget related issues. In the meeting, it was informed that a separate budget will be provided to PSSCIVE for procurement of books. Hence, she requested the Department Heads to provide the list of books to be purchased. She also informed that the library is in the process of installing a software for digital link access of books.
17. Regarding administrative and accounts matters, if any, the Joint Director asked the faculty to contact Dr. V.K. Jain and Dr. Deepak respectively to resolve the issues.

The meeting ended with a vote of thanks to the chair.

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